Las Positas College Business Department
Pre-Test, Spring 2012

1. Why would you use a library database?
   A. To check your email
   B. To search the Web
   C. To find out if the library owns a particular magazine or journal
   D. To find articles in journals, magazines, and newspapers

2. Who publishes information on the Web? (select all that apply)
   A. Students
   B. Faculty
   C. People in foreign countries
   D. Libraries
   E. Government agencies
   F. Universities
   G. Companies or non-profit organizations

3. The best place to begin your research on a college assignment is with Google
   A. True
   B. False

4. You are searching in a database for articles on earthquake preparedness. You get 1,476 results. The best, most time efficient option of what to do next is:
   A. Go through each citation until you find a good one
   B. Narrow down your search by adding more terms, using the word "AND" between each of them
   C. Narrow down your search by adding more terms, using the word "OR" between each of them
   D. Replace your search term, Earthquake Preparedness, with Earthquakes

5. The best authoritative sources for good background information or overviews on your topic are (select two):
   A. Hot topics reference sources such as CQ Researcher and Opposing Viewpoints
   B. Wikipedia
   C. A subject encyclopedia
   D. Google
   E. An editorial in a newspaper

6. The search results in Google are ranked based on the screening and evaluation done by staff members of Google, Inc.
   A. True
   B. False

7. When writing your paper, you do not need to credit someone's ideas if you change some of their words.
   A. True
   B. False

8. A call number (in library terminology) is:
   A. The number you select from the Main Desk. You then wait in the reference room until your number has been called
   B. The fancy name for the Library's telephone number
   C. An "address" for the physical location of a book
   D. A number in the Library catalog record, where when you click on it, the entire text of the book appears on the screen

Over
9. You are proofreading your paper; you come across a phrase that sounds like you got it from one of your sources but are unsure. What can you do to be sure you are NOT committing an act of plagiarism? (select all that apply)
   A. Find the information from your original source and include it in the Works Cited
   B. ONLY place quotes around the citation (You have a Works Cited list at the end, you do not need to do anything else)
   C. Track down the original source and put in a parenthetical reference to where the phrase came from (including page number)
   D. Take the phrase out of the paper and put in your own words. You do not need to cite where the idea came from

10. In a proper oral citation you should include: (select all that apply)
    A. Page number
    B. Author
    C. Date published
    D. URL of website
    E. Publication title

11. How do you evaluate a web site? (select all that apply)
    A. Review the author/publisher of the web site
    B. The first website Google retrieves is a good website.
    C. Look at the copyright or last updated date of the website
    D. Look to see if the web site has any biases.
    E. Compare information from the web site with other sources