LIBR 7: The Open Web & Search Engines
Syllabus and Schedule - Spring 2017
CRN# 32000 | .5 Transferable Unit | Pass/No Pass

General Information:

Instructor: Kali Rippel, MLIS.
Email: krippel@laspositascollege.edu
Phone: 925-424-1155
Course Guide: http://libraryguides.laspositascollege.edu/LIBR7RIPPEL
Office Hours: Wednesdays, 5:30p-6:30p. Note: If you call in advance we can arrange a meeting at other times, M- F. You can also drop by the library and ask for me, but I may be unavailable at the time.
Dates to Know: Last day for a NGR is 4/7/17 and the last day for a W is 4/14/17.
Required: Campus Print card and an LPC Student ID Card
Meeting Dates/Times: April 7, April 14, and April 21 from 10-12:50p in LIB 2003.

Course Description:

Introduction to research techniques in a college library using search engines to find materials on the open web. Focus on use of the open web for research purposes, including web search strategies, appropriate search engines and directories, evaluation techniques for web resources, recognition of plagiarism, and bibliographic citation of web resources.

Course Requirements and Student Responsibilities:

1. Attendance at all 3 sessions is mandatory. No make-up days will be allowed.
2. Students must be willing to do independent and group projects.
3. Students will complete and turn in hands-on exercises at the end of each class.
4. Students will complete and turn in homework after each of the first two sessions and a final project after the last session.
5. You will receive credit for your work after you have successfully completed the hands-on exercises, homework, and the final project.

Course Objectives:

Upon completion of this course students should be able to:

1. Research a given topic and select appropriate websites.
2. Use a web browser to navigate the Internet to find relevant and useful web materials with appropriate search engines.
3. Contrast and compare Internet search tools to determine the most appropriate resource.
4. Examine a website in order to evaluate reliability, validity, accuracy, authority, timeliness, and point of view or bias.
5. Document sources by creating a works-cited list based on APA and MLA guidelines in NoodleBib, a citation-generating tool. Citing your sources helps you avoid plagiarism by giving credit to the sources you used. Read the LPC Academic Honesty Statement for more detail <http://www.laspositascollege.edu/facultystaff/honesty.php>.
Student Learning Outcomes:

Student Learning Outcomes (SLOs) are statements describing knowledge, skills, abilities, and attitudes that a student will be able to demonstrate at the end (or as a result) of his or her completion of a particular assignment, course, or program.

1. Students will develop and refine search strategies to locate eight appropriate information sources using the Internet for an approved topic.
2. Students will create MLA and APA bibliographies from the appropriate information sources.

Classroom Behavior:

- **You must arrive on time and stay until the class is over.** Students who arrive more than 5 minutes late or leave before class is dismissed will have their participation points reduced depending on amount of class time missed.
- Cellular phones, pagers, iPods, CD/DVD players, and any other noise-producing device (with or without earphones) must be turned OFF during class.
- Students may not eat or drink in class. A 20-minute break will be given.
- Students are not to engage in disruptive chitchat with others or sleep in class.
- At the beginning of the class, seating is on a first come, first served basis. However, the instructor reserves the right to make specific seat assignments as necessary.

Student Rights and Responsibilities:

1. Students have the right to be treated in a courteous, professional, and appropriate manner by faculty, staff, and other students. Students are also expected to behave and interact with others in a courteous, professional, and appropriate manner inside and outside of the classroom. Intimidation, threats, and demeaning/derogatory language or behaviors are unacceptable.
2. The following issues are inappropriate at Las Positas College and will not be tolerated: plagiarism (including copying words or ideas from other students, or allowing his or her personal effort to be used by others); sexual harassment; harassment for any other illegal reason (i.e., race, religion, gender, age, ethnicity, etc.); discrimination; creating a hostile or demeaning atmosphere; threats of violence or intimidation and any other violations of the school’s honor code, the educational process, and the school’s general policies. Students with concerns in these areas, or others, may speak with their professor, or contact Student Services. For additional information, contact Rajinder Samra, Director of Research and Planning, at 925-424-1027.

Repetition Policy:

There is a new, state-mandated Repetition Policy for the Chabot-Las Positas District that is retroactive to the date a student first started taking courses within the district (at either Chabot or Las Positas).

What does this mean for students?

- Within the district, a student is allowed to attempt a course (or courses equivalent to it) a total of THREE TIMES. If the first attempt is unsuccessful (W, D, F, or NC (No Credit)), a student has two additional attempts to complete the course with a passing grade (A, B, C or Cr (Credit)).
- After three attempts to pass a course (or equivalent course), students will be blocked from registering for that course (or its equivalents) again at either Las Positas or Chabot College unless a special circumstance petition is approved, as described in the Administrative Rules and Procedures.

(Adapted from CLPCCD Board Policy BP4225 and Administrative Policy for Course Repetition AP 4227)
Tutoring:

The LPC Tutorial Center has free tutoring for your classes. Located in the Study, Tutoring & Reading Room (2401), you can get FREE drop-in and scheduled tutoring, as well as assistance for writing in any class. Go to [http://www.laspositascollege.edu/tutorialcenter](http://www.laspositascollege.edu/tutorialcenter) for more information about the LPC Tutorial Center; including hours, subjects tutored, drop-in schedule, study tips, and to make a tutor request.

**Note for Students with Learning Disabilities:**

If you are a student with a disability that affects your learning, please feel free to contact me privately so that we can discuss the accommodations you need to be successful.

**Grading:**

Day 1 Participation and Exercises: 30  
Day 1 Homework: 30  
Day 2 Participation and Exercises: 30  
Day 2 Homework: 30  
Day 3 Participation and Exercises: 30  
Final Project: 100  

**Total Points Possible: 250**  
To receive a grade of PASS students must have 175 points.

**Note:** Students who do not attend all three classes and/or do not complete the Final Project will receive a No-Pass grade.

**Deadline Calendar:**

Week 1, Friday, 4/7: In-Class Exercises, Homework due 4/14 (beginning of class)  
Week 2, Friday, 4/14: In-Class Exercises, Homework due 4/21 (beginning of class)  

**Note:** The Final Project is due by 11:59 pm on Friday, April 28, 2016 (This is required to pass the class). Late projects are NOT accepted.